



Clark PTA 2.6.7

Board Meeting Minutes
October 2, 2017 - 3:45pm
@ Clark Elementary

Clark Elementary PTA
335 1st Avenue SE
Issaquah, WA 98027
www.clarkpta.org

Objectives of this meeting: Monthly board meeting

Notice of the meeting was given via email.

Attendees: Andi Tate, Erin Eaton, Betsy Grant, Moonhee Bischof, Katja Magus, Katy Tuttle, Denine Vajja & Tod Wood.

A quorum was present.

Meeting Minutes

This meeting was called to order at 3:50 p.m. by Andi Tate.

Secretary's Report (Betsy Grant)

- Minutes of September board meeting are online and filed. Minutes for September General Membership are still in process.

Treasurer's Report (Erin Eaton)

- Statement of Financial Position & Budget vs. Actuals report (documents attached)
- Highlights of fundraisers - \$2200 sold in Spirit wear, net revenue still pending.

Review of Funding Requests (Betsy Grant)

- No funding requests

Principal's Report (Tod Wood)

- Playground equipment
 - Still working on getting information on funds available from build budget to put towards playground equipment addition. Hoping to know with a week or two.
 - Question asked – Any other options? Answer - Not something that meets the need of climbing and imaginative play.
 - Further discussion tabled until after Walkathon. Need to know the total amount needed. Planning to canvas local companies for donations.
- Bricks
 - Bricks to sell from old Clark building will be available.

Teacher's Report (Courtney Teddy)

- No report

President's Report (Andi Tate)

- 359 members, 48%
- Slick text – only at 84 subscribers. Need to figure out how to get more people to subscribe. Possible a group sign-up at Bingo event.
- School Communications – EMMA will retire and Blackboard will replace in December. Will PTA have access to Blackboard? If not, may need to use Mail Chimp (free for our size group). Katie Cole will reach out to Debi for more information.
- Katie Cole has deadline every Monday and Thursday at 5pm for newsletter. Portion is available for Thank Yous.
- Switch vendors to EPI for school supplies starting with 2018-2019 school year. Schoolkits has had more and more issues over the last couple of years.

Scheduled Discussion

Playground Equipment (Tod Wood) – already discussed in Principal’s report

Fundraising Report (Katie Cannon)

- Salmon Day Parking
 - Chamber of Commerce doesn’t want us to presell to vendors only. Will use Eventbrite to presell spots for anyone.
 - Volunteers sign-up is ongoing with push in PTA newsletter this week.
- KidsKreation – no update
- Walkathon - No updates since general membership. First assembly on 10/10.
- Afterschool Movies
 - Nov. 8 (K-2) & Nov. 15 (3-5). Movies have not been picked yet.
 - Communications will go out soon.
 - There will be a cap on number of tickets to be purchased.
 - Need to coordinate with Debi to have custodian open doors during event. (Same for all after school events – movies, enrichment, etc.)

Programs / Events Report (Andi Tate)

- No Director of Events or Director of Programs yet.
- BINGO
 - Have a parent willing to chair event.
 - Will do bake sale, popcorn and/or pizza.
 - Will ask Teachers to volunteer as callers, etc.
 - Can use MPR and Gym for event.
- Fall Book Fair
 - Have one or two people express interest in coordinating. Andi or Erin will follow up.

Volunteer Updates (Moonhee Bischof)

- Sending out regular requests.
- Salmon Days volunteers are sparse. Will ask teachers to include call for volunteers in their class newsletters.

Art Updates (Katja Magus / Katy Tuttle)

- Applying for Issaquah Arts Grant (\$2500 max) – Diving into 3D art (clay and glaze). Due on Wednesday.
- Around 97% coverage for teachers and art docents. Most teachers have a parent from their class.
- Katie Cannon made colored posters for art stations on each floor. Katy Tuttle had them printed.
- Kiln is still getting set up and not ready yet. In the future, kilns will be owned and maintained by the school instead of the PTA for liability.

Other Discussion

Enrichment (Denine Vajja)

- One vendor for art starting last Tuesday in October.
- Possible drama class but looking for location for class.
- Fall will be only Monday and Tuesday. Winter will be a big larger. Spring will be smaller again.
- One idea is reading club separated by grade levels (starting with 4-5). Similar to a book club or reader's workshop.
- Possibility of going to open pre-registration and then lottery for actual class selection.
- Discussed the possibility of bringing in Missoula Children's Theater for future. They are a week long class with about 50 kids.

Meeting was adjourned at 4:53 pm.

Signed: Betsy Grant

Next meeting:

Board – November 6

General Membership – January 28