

Director of Programs

Appointment by President after approved by Executive Board

Qualifications:	PTA Member
Term:	Board Members commit to one year of service. There are no term limitations.
Weekly Commitment:	1 Hour on average Communications related tasks can be done at home when convenient.
Specific Time Commitments:	Required participation at monthly Board Meeting. Provides board update on all Programs related activities, and participates in the review and approval of spending and board related decisions. Attend Quarterly, evening General Membership meetings: September, January, March and June.
Busiest Times of Year:	October, May
Responsibilities:	The Director of Programs recommends the annual plan of programs and scheduling, and researches new options as needed, assists in recruiting volunteers to fill the committee chair positions falling under the umbrella of programs, and provides leadership as a member of the board of directors.
This Director is responsible for providing leadership support to, and overseeing the following Committee Chair positions: <ul style="list-style-type: none">• Assemblies• Vision & Hearing Screening• Reflections• Shark Tales Reading Program• Running Club• Dad's at Recess	