Clark Elementary PTA
500 2nd Ave SE
Issaquah, WA 98027
425.837.6294
www.clarkpta.org

CLARK PTA MONEY TALLY SHEET

Use this form to count funds received during PTSA functions. Funds over $250 MUST be counted by 2 PTA members. Provide funds and form to the Treasurer. Keep the yellow copy for your committee records.

CASH RECEIVED	Qty.	AMOUNT
Currency		
$100 -		
$50 -		
$20 -		
$10 -		
$5 -		
$1 -		
Total Currency		
Coin		
1.00		
.50 -		
.25 -		
.10 -		
.05 -		
.01 -		
Total Coin		
TOTAL CASH		$

CHECKS (or attached list) Check Name & Check Number	AMOUNT
TOTAL CHECKS	$

TOTAL AMOUNT OF DEPOSIT: **$**

Deposit for Committee/Program:

Committee Chair:

Notes:

COUNTED AND SUBMITTED BY _____
Signature and Date

and

_____
Signature and Date

Date Received by Treasurer:_____

Treasurer's Signature:_____