



Clark PTA 2.6.7

Board Meeting Minutes
May 33, 2018 - 3:45pm
@ Clark Elementary

Clark Elementary PTA
335 1st Avenue SE
Issaquah, WA 98027
www.clarkpta.org

Objectives of this meeting: Monthly board meeting

Notice of the meeting was given via email.

Attendees: Andi Tate, Betsy Grant, Erin Eaton, Denine Vajja, Courtney Teddy, Katya Magus, Katy Tuttle, Lauren Taylor & Indra Lingam.

A quorum was present.

Meeting Minutes

This meeting was called to order at 3:47 p.m. by Andi Tate.

Secretary's Report (Betsy Grant)

- Minutes of April board meeting and April General Membership are online and filed.
- Report of May Site Council Meeting
 - Discussed SBA strategies – pushed testing as far back in school year as possible, allowed to test in regular classrooms for more familiar, less stressful surroundings
 - Enrollment projections for 2018-2019 – added one 2nd grade class, added one Kindergarten class, removed one 1st grade class. Everything else will remain the same.
 - Personnel updates and current openings – there are various teachers either leaving or moving to different positions. There are the following current openings – One 1st, 1 K, 1 SciTech, 1 5th, 1 2nd, & 1 3rd.
- Site Council is currently looking for 2 parents to replace the outgoing Year 2 Parent Representatives. If a parent is interested in joining site council, you can reach out to the PTA Secretary or the Principal.

Treasurer's Report (Erin Eaton)

- Report attached
- Check requests must be submitted by June 15th

Review of Funding Requests (Betsy Grant)

- Kindergarten – approved as submitted
- Third grade – approved as submitted

Teacher's Report (Courtney Teddy)

- Teachers appreciated everything done for Teacher Appreciation Week!
- Teacher are OK either way with Field Day or no Field Day

- Feedback re: staff previews
 - Would love more information on key events that teachers would be most needed.
 - Discussion followed and it was decided that PTA will provide clear direction at the beginning of the school year on key events for teacher assistance. Staff previews are only intended to help distribute information in teacher websites or newsletters to families.

President's Report

- Volunteer Appreciation on June 7th from 6:30-8:30pm @ Issaquah Brewhouse
- Field Day – cancelled due to not enough volunteers
- GMM Agenda for June 14 – new board slate will be voted; will discuss next year's planning; request Tod to update on staff; can new principal attend?

Scheduled Discussion

Fundraising Report (Katie Cannon)

- Readathon – all paper sheets and donations are due on 5/24; taking online donations through 5/27
- BOGO – everything delivered this morning; volunteers needed
- Yearbook – delivered next week or possibly the week after; possible distribution on June 18th, to teachers on Friday the 15th
- School supplies – on sale through June 1st (paper) and June 8th (online); Moonhee will distribute in the fall

2018-2019 Planning

- Nominating Committee Update - slate complete
- Key positions to fill this year
 - Art & Outreach filled
 - Fundraising
 - Communications
 - Programs
 - Events
 - Website Administrator
 - Enrichment – suggestion to eliminate position for next year. Too much liability and other schools manage it themselves. School staff and district would be responsible for enrichment programs instead of PTA. Moved and approved.
- File documents from the year in DropBox
- If you are leaving your position, please create transition documents.

Other Discussion

None

Meeting was adjourned at 4:44 pm.

Signed: Betsy Grant

Next meeting:

Board – June 4

General Membership – June 14