



Clark PTA 2.6.7

Board Meeting Minutes
June 4, 2018 - 3:45pm
@ Clark Elementary

Clark Elementary PTA
335 1st Avenue SE
Issaquah, WA 98027
www.clarkpta.org

Objectives of this meeting: Monthly board meeting

Notice of the meeting was given via email.

Attendees: Andi Tate, Betsy Grant, Erin Eaton, Denine Vajja, Courtney Teddy, Katya Magus, Katy Tuttle, Lauren Taylor, Katie Cannon, & Moonhee Bischof.

A quorum was present.

Meeting Minutes

This meeting was called to order at 3:47 p.m. by Andi Tate.

Secretary's Report (Betsy Grant)

- Minutes of May board meeting are online and filed.

Treasurer's Report (Erin Eaton)

- Report attached
- Check requests must be submitted by June 15th

Review of Funding Requests (Betsy Grant)

- Fifth grade – approved as submitted

Principal's Report (Tod Wood)

- Transition has begun. Mrs. Otley will be here on Thursday (6/7) to meet students. Meetings will occur between Dr. Wood and Mrs. Otley after school year for transition details. If there are any PTA details to pass along, let Dr. Wood know.
- Dr. Wood will not be able to attend the last General Membership meeting due to personal obligation.

Teacher's Report (Courtney Teddy)

- Distributed thank you notes from teachers to PTA
- Courtney will be stepping down from teacher rep; Tracy Guillam will take her place.

President's Report

- GMM Agenda for June 14 – new board slate will be voted; will discuss next year's planning; budget approval

Scheduled Discussion

Fundraising Report (Katie Cannon)

- Readathon – approx. \$5-6k but much less work than auction; suggestion for next year to switch fundraisers (Readathon in fall/winter and Walkathon in spring).
- BOGO – approx. \$6k; great turnout
- Yearbook – they have arrived. About 20 remaining for sale. Can order online still.
- School supplies – on sale through June 8th (online only)

Volunteer Update

- Volunteer Appreciation – June 7, 6:30-8:30p
- Survey – would love to hear feedback on volunteer or lack of volunteering. Open until 6/13.

Art Update

- will be ordering a bunch of supplies using remaining funds for year. Will request small budget increase for next year – approx. \$500.

2018-2019 Planning

- Nominating Committee Update - slate complete
- Key positions to fill this year
 - Fundraising
 - Programs
 - Events
 - Communications
 - Spiritwear
 - Summer Play Dates
 - Popsicles in the Playground
 - Tissues and Tea
 - Salmon Days Parking
- File documents from the year in DropBox
- If you are leaving your position, please create transition documents.

Other Discussion

None

Meeting was adjourned at 4:33 pm.

Signed: Betsy Grant

Next meeting:

Board – TBD

General Membership – TBD