



## Clark PTA 2.6.7

Board Meeting Minutes  
Sept 20, 2017 - 3:00pm  
@ Clark Elementary

Clark Elementary PTA  
335 1<sup>st</sup> Avenue SE  
Issaquah, WA 98027  
[www.clarkpta.org](http://www.clarkpta.org)

**Objectives of this meeting:** Monthly board meeting

**Notice of the meeting** was given via email.

**Attendees:** Andi Tate, Erin Eaton, Betsy Grant, Jody Turner, Katie Cannon, Moonhee Bischof, Pauline Tamblyn, Jennifer Krohn, Amanda Wood, Katja Magus, Indra Lingam, & Tod Wood.

**A quorum was present.**

## Meeting Minutes

**This meeting was called to order at 3:04 p.m. by Andi Tate.**

### **Secretary's Report**

- Minutes of August boarding meeting are online and filed. Minutes for September General Membership are still in process.

### **Treasurer's Report**

- full budget (attached) w/o playground equipment. Playground equipment will be directed donation when we are ready to move forward.
- A few requests and reimbursements have been submitted. Nothing outside of the budget.
- There was a question re: playground equipment – will there be a discussion on the topic? Yes, after walk-a-thon and other fall events, we will review the idea and the fundraising possibilities in early 2018. Possible discussion for next month BOD mtg re: other equipment options.

### **Review of Funding Requests**

- 2nd grade RAZ – motion to approve as submitted, 2nd and approved unanimously (suggest combining with 3rd grade)
- 3rd grade RAZ – motion to approve as submitted, 2nd and approved unanimously (remind it is a grade level, also suggest combining with 2nd grade)
- ELL Special Funding – motion to approve as submitted, 2nd and approved unanimously

### **Principal's Report**

- Proud to announce the building was workable for the start of school.
- Had successful Curriculum night on 9/19. Parking was a bit confusing but like other things, it is a work in progress. Will use blacktop area for parking overflow during school events. Pool overflow parking is an ongoing issue.

- Construction will most likely be here for the rest of this school year but should diminish over time.
- Document projectors will be added to screens in hallway classroom areas.

### **Scheduled Discussion**

#### **Review and Approve PTA Documents**

- PTA Goals & Standing Rules - motion to approve as submitted, 2nd and approved unanimously

#### **Upcoming Activities / Events / Programs**

- Spirit Wear sale (ongoing through Sept. 29) – getting good orders, expect them to continue
- Clark at the Clink – lots of orders coming in, expect to sell out.
- KidsKreation – 7 classes done and more happening in the next few days. Art must be done by Oct. 5. Staff preview requested to distribute via communications flow for important dates.
- Walkathon – Orange Ruler doing it this year. Kickoff on Oct. 10 in assemblies and event will be held on 10/27. Incentives provided for high fundraisers. Literature will be distributed by Orange Ruler. Marketing strategy centers on kids. Kids will be walking around the playground area. Goal is to bring in \$40k and we will pay out Orange Ruler \$16k so budget to make net \$24k.
- Bingo – 2 parents volunteered to be coordinators. Will get volunteers on board and then have a separate meeting to plan since there is no PTA Event Chair.
- Picture Days – on Oct. 2 and 3. A couple volunteers will be needed and communications will be coming soon.
- Vision Screening – on Oct. 9 & 10. Will need just a couple of volunteers. Hearing will be coming later in November.

#### **Potential Fundraising Options**

- Salmon Days Parking (handout attached) – information discussed on handout. Moved to add \$500 fundraising and \$500 for expense, 2nd and approved unanimously.
- Readathon (discussion points on handout) – instead of auction, have Readathon. Two date options – preferred in Feb/March. Possible auction could be much smaller and online event.
- What would be needed for expenses? Around \$500, need more information.
- Motion to add Readathon into budget to include \$500 in and \$500 out, 2<sup>nd</sup> and approved unanimously.

#### **Art Updates**

- Art Areas – Red, Yellow, and Blue areas for art supplies, etc. in each of 3 floors at playground end of the school hallways. Gathering volunteer names now. Orientation will be in early October and then art projects will start later in October.

## **Other Discussion**

### **Dropbox**

- Everyone should have necessary access to Dropbox for documents, etc. Most documents have been updated with new address and new logo. Please be sure to use updated documents (such as staff previews, etc.)

### **Dads at Recess**

- We have Dads at Recess coordinator. Should start in October timeframe.

### **Popcorn Fridays**

- We have 2 Moms interested in coordinating popcorn. Should start on Friday, October 6.

### **Text Communications**

- Only 68 people signed up for text distribution list. Need to add to the numbers or will not help communications.

### **Fall Bookfair**

- Still happening, need to confirm volunteers.

Meeting was adjourned at 4:21 p.m.

***Signed: Betsy Grant***

***Next meeting:***

***Board – October 2***

***General Membership – September 28***